



## Recruitment Process Outsourcing

# Building Your Management Team

### *Clarigen: Helping Your Business Expand and Develop*

When recruiting mid to senior level managers, the demands on an already busy schedule can be just too much. Careful candidate evaluation is vital to your organisation's long-term success. Rushing the process is simply not an option.

Clarigen removes this burden, helping owners and managers stay fully focused on their core day-to-day operations and activities. We provide the professional recruiting support you need to attract the best, most qualified management talent on the market.

Our experienced consultants will partner with you to manage and deliver an innovative recruitment and selection process. We will provide you with the resources, processes and expertise to ensure that you are hiring top talent into your business. We know and have relationships with the best recruitment providers in the market. The economies of scale we provide will deliver significant cost savings for you as well as the highest quality candidates.



### Working With You... All The Way

Clarigen begins the recruiting process with an overview meeting where we gather important data, define your requirements and discuss your options. We then use this information to build a customised recruiting strategy ideal for the vacancy, including:

- Development of comprehensive role and person specifications (including role deliverables, competency and experience requirements)
- Design of the advertising / selection strategy
- Creation of detailed assessment methodologies, management / training of your interview panels
- Generation of applications through the appropriate channels
- Liaison, negotiation and project management of third parties - media, professional bodies etc
- Short list / screen / and interview candidates
- Co-ordination of all reference / qualification / work eligibility checks
- Advice on the induction process and development of contracts of employment.

Managing all requirements for you, Clarigen keeps you up to date on progress and gathers your approval throughout. You stay in complete control without ever having to deal with the intricate and time-consuming details.



**Schedule an initial consultation today!**

Dublin t +353 (0) 1 470 7100  
e [dublin@clarigen.com](mailto:dublin@clarigen.com)

Longford t +353 (0) 43 41900  
e [longford@clarigen.com](mailto:longford@clarigen.com)

[www.clarigen.com](http://www.clarigen.com)

## *Powerful Benefits you secure with Clarigen*

- Get Professional Service Delivery from Clarigen to ensure that you recruit top talent
- Save time as we will manage the full recruitment process. Our expertise and strong industry connections shortens recruitment turnaround time
- Reduce supplier costs when we represent your organisation as we have relationships with the best providers in the market
- Gain highly customised support to meet your unique business and operational objectives
- Build brand awareness and image from the professional campaign we execute for you.



## *Strength of partnership... with Clarigen*

When you have an expert partner to plan and execute a professional recruitment campaign, you attract the best, most qualified management talent on the market and define your organisation as a professional and strategic employer.

Discover the easiest and best way to recruit exceptional talent. Contact Clarigen today to learn more about our outsourced recruiting services or to schedule an initial service consultation.

## *Supporting you... All the way*

Clarigen have found that Recruitment Process Outsourcing (RPO) works best for companies who want a dedicated HR partner to supplement its HR function. We are that HR partner. Our comprehensive HR services provide the framework every small to mid sized business needs to grow, improve and expand their operations. We provide the specialised skills and advice you need to recruit exceptional managerial talent.



## About Clarigen - Where Your Business Begins.

Before you recruit. Before you restructure. Before you implement your next business innovation, Clarigen would like to support your company with best practice Human Resource Management. The Clarigen solution is the underlying HR foundation supporting many of Ireland's leading small to mid-sized businesses throughout Ireland and beyond. Our customised HR offer blends software and services to help you strengthen employment relations, automate processes, stay compliant and operate more efficiently and effectively. Clarigen's comprehensive HR services provide the framework every business needs to control costs, gain HR expertise & technology and ensure legal compliance.